Date Filed: September 17, 2026

**Witness: Craig Dikeman and Matthew J. Correia**
**Request from: Office of Education, Outreach, and Enforcement**

**Question:**

(APPROVAL LEVELS) Refer to Responses to EOE-050, and EOE-054. Identify why the following vendor example was subject to multiple purchase order (PO) numbers where each of the PO values were below the procurement agent's approval limits. As part of the response, please provide any correspondence or other documentation demonstrating approval by an individual with the correct authority level:

| PONUM | VENDOR NAME | PO VALUE | APPROVAL DATE |
|---|---|---|---|
| 13315849 | SUMMIT HANDLING SYSTEMS INC | $99,864 | 2/5/2025 |
| 13312300 | SUMMIT HANDLING SYSTEMS INC | $99,864 | 1/24/2025 |
| 13310146 | SUMMIT HANDLING SYSTEMS INC | $99,864 | 1/15/2025 |
| 13309415 | SUMMIT HANDLING SYSTEMS INC | $99,864 | 1/15/2025 |

**Response:**

The four purchase orders listed above were issued as individual release orders against Ariba Contract CW2308163, which received required authorization through the Director of Procurement for an aggregate value up to $7,500,000.

Because the total spend commitment of $7,500,000 was properly authorized at the Director level, individual purchase orders beneath this contract represent operational releases for different locations requested by various end-users at different times. While each individual release order fell within the procurement agent's limit, all spend remained governed by the Director-level approval of the supporting contract.

Please refer to EOE-163, Attachment 1 CONFIDENTIAL, for documentation showing the approval workflow and authority levels for Master Contract CW2308163.