STATE OF CONNECTICUT
PUBLIC UTILITIES REGULATORY AUTHORITY

Public Educational and Governmental Programming and Education Technology Investment Account (PEGPETIA) Grant Program Application & Itemized Budget

Instructions for Filing a Motion to Apply for a PEGPETIA Grant

Motion Deadline

The Public Utilities Regulatory Authority (Authority or PURA) oversees a program to award Public Educational and Governmental Programming Grants (PEG Grants) and Education Technology Investment Grants (ETI Grants) to eligible entities. See General Statutes § 16-331cc. **This PEGPETIA Grant Program Application must be filed as a motion in Docket No. 26-10-02 no later than noon on November 20, 2026.**

Program Funding Eligibility

PEG grant funding is intended to improve public, educational, and governmental access programming in Connecticut, and funds should be used for capital and equipment costs that aid the production or procurement of public, educational, and governmental programs. To ensure the funding is used appropriately, after completion of the project, PEG grant recipients must file a report of the project enabled by the grant funds.

ETI grant funding is intended to support education technology initiatives of boards of education and other education entities (public and private schools are eligible to apply). To ensure the funding is used appropriately, after completion of the project, ETI grant recipients must file a report of the project enabled by the grant funds.

Submission of Motion

Applicants must complete and file the Application with Itemized Budget electronically to PURA as a motion in Docket No. 26-10-02, at https://portal.ct.gov/pura/about/filing-and-forms/make-an-electronic-filing. Applicants who have not previously registered must first register for an account.

Motions must include an Application and Itemized Budget for the projects to be funded by the grant. Quotes, invoices, or similar documentation must be submitted for each item to be purchased with grant funds.

The motion will be assigned a unique motion number after it is filed. The allowable electronic filing size is 20 MB. If the motion's attachments (Application with Itemized Budget plus other attachments) exceed the allowable limit, the motion may include only the completed Application with Itemized Budget, and the remaining attachments must be filed as supplemental filings to the same motion. Subsequent supplements must also be filed as supplemental filings under the assigned motion number.

Questions regarding the electronic filing of the motion and supplements should be directed to Docket Control at PURA.ExecutiveSecretary.gov or (860) 827-2836.

I. Applicant Information

1. Organization Name: Farmington Village Green & Library Association d/b/a Farmington Libraries
2. Mailing Address: 6 Monteith Dr., Farmington, CT 06032
3. Employer Identification Number: 06-0676855
4. Contact Person for Service List ***(required)*** ☑ ***(check if new/updated)***

   Name: Jocelyn Kennedy

   Mailing Address: 6 Monteith Dr. Farmington CT 06032

   Phone Number: 860-673-6791 ext. 5123

   Email Address: jkennedy@farmingtonlibraries.org
5. Additional Contact Person for Service List ***(optional)*** ☑ ***(check if new/updated)***

   Name: Shana Shea

   Mailing Address: 6 Monteith Dr. Farmington CT 06032

   Phone Number: 860-673-6791 ext. 5203

   Email Address:
6. Authorized Representative ***(required)***

   Note: The authorized representative will not be on the service list unless also listed as a contact person, above.

   Name: Jocelyn Kennedy

   Mailing Address: 6 Monteith Dr. Farmington CT 06032

   Phone Number: 860-673-6791 ext 5123

   Email Address: jkennedy@farmingtonlibraries.org
7. Purpose of Grant (check one):

   ☐ PEG Grant (capital and equipment for producing/procuring programming)

   ☑ ETI Grant (educational technology initiative)
8. Amount Requested: $ $ 11,165.00

   Note: The "Amount Requested" will autocalculate upon completion of the Itemized Budget, below.

II. Applicant Eligibility

9. Organization Type (check one):

PEG (Programming)

☐ Local community antenna television and video advisory council

☐ State-wide video advisory council

☐ Public, educational and governmental programmer

☐ Public, educational and governmental studio operator

ETI (Educational Technology Initiative)

☐ Board of Education

☑ Public library

☐ Other education entity: _____

10. Which of the following describes your organization?

☐ Connecticut State Agency

☐ Municipality

☑ Nonprofit 501(c)(3) organization. Provide Secretary of the State No.: E-1526

☐ Other (e.g., LLC or corporation). Provide Secretary of the State No.: _____

11. For each of the PEGPETIA Grant cycles below, indicate whether your organization received a grant and submitted all required compliance filings:

Docket No.	Grant Received?	Date of Compliance Filing		
		Order No. 2	Order No. 3	Order No. 4
24-10-02	☐ Yes ☑ No			
23-10-02	☐ Yes ☑ No			
22-10-02	☐ Yes ☑ No			
21-10-13	☐ Yes ☑ No			

Note: If you have received a grant in any of the dockets listed above, you must submit any outstanding compliance filings prior to submitting this application.

III. Investment or Initiative Eligibility

12. Provide a description of proposed capital and equipment investment or education technology initiative. State expected enhancements to PEG programming or education technology. If applicable, state why similar equipment is not available from the local community access studio (PEG only).

The T. David Palmer Maker Space at the Farmington Libraries provides community members with access to equipment like 3D printing, engraving, poster printing, digitization, and sewing. Our STEAM programming includes programming for all ages - from Bite Sized Science, LEGO club, Mini-Makers and Tinkering Tweens for K-12 students and Intro to Maker Equipment, Maker 101, and STEAM classes for adults. Our Maker Space program provides community members, regardless of skill, experience, or age, opportunities to explore engineering, design, technology, creative problem solving, hands-on making, and art expriences in an accessible library environment. Our Maker Space was created in 2017 to provide space for our community to explore technology. Our annual Maker Fair draws over 1,000 people with hands-on activities provided by library staff, community partners and vendors working together.

After ten years of providing a Maker Space in our library we are upgrading our offerings to provide improved equipment, enabling our community members to explore the use of prduction technology to solve problems, design and build items for practical and create use; to produce art; and to experiment with with guided help from library staff. Our equipment requests are based on user feedback, and will update outmoded technology, and make the space accessible to all. This includes kid-friendly equipment, a CNC mill, lamination equipment, cricut machinery, an embrodery machine and adjustable height tables.

13. Identify the affected geographical area(s) and/or school system(s) that will benefit from the investment or initiative:

We serve the Farmington School District, the town of Farmington and Unionville, and the surrounding communities of the Farmington Valley. IN FY26 we recorded over 150,000 visits to our library.

14. State the number of subscribers served or students impacted:

There are over 27,000 residents in our community, with approximately 4,200 students enrolled in our schools. We have 10,000 card holders, however a library card is not a requirement to use our Maker Space or participate in programming.

15. List the schedule for implementation, including estimated dates for key milestones and completion.

Note: Completed projects are not eligible.

Milestone 1: Equipment purchased and installed (4-12 weeks)
Milestone 2: Staff training completed (4 weeks)
Milestone 3: Open House to introduce new equipment to community (6 weeks after installation)

16. Identify objective performance measures that can be used to evaluate the success or effectiveness of the investment or initiative:

1. Recording number of people using each machine
2. Number of new people using the Maker Space generally
3. Hours of Maker Space use compared to prior years
4. Feedback from users attending classes, trainings, and working on independent projects

17. Description of organization, including experience and competence related to the proposed project:

The Farmington Libraries mission is "Empowering people to learn, connect, and grow". We are a non-profit association library serving as the primary public library in Farmington, CT. With two branches, we are open a combined 92 hours hours/week, providing access to information resources (books, dvds, cds, streaming services, databases), educational and entertainment activities to people of all ages, and a robust maker program track including activities for children (Mini-Makers, LEGO club), tweens and teens (Tinkering Tweens, Teen Craft club), and adults (Monthly Makers, Take & Makes).

In 2023 we hired a librarian to oversee the Maker Space adn provide training and programming. They attend trainings and webinars to develop equipment expertise and participate in a state-wide cohort of Maker Space library workers to stay abreast of best practices across the state. Since 2023, our Maker Space use has increased 173%, demostrating a significant interest and need for maker related equipment in our community. We have seen an increase in participation in our annual Maker Fair as well, with a 380% increase in participation since 2023.

We are a trusted partner in our community and look with this grant, we will be able to expand our reach and our offerings to more individuals who are eager to use tech that is otherwise beyond their reach.

IV. Budget Information

18. Partner organization(s) or other funding sources (if applicable):

19. Have you completed the PEGPETIA Itemized Budget form below (with an itemized budget for the investment or initiative)?

☑ Yes.

☐ No. Explain:

20. Have you provided supporting documentation for each item, such as copies of bids, estimates, and quotes?

☑ Yes.

☐ No. Explain:

21. Are the non-equipment costs for design and engineering, installation, training, and warranties/insurance less than 10% of the overall grant request?

Note: Software may be categorized as equipment. Other non-equipment expenses (such as salaries, service agreements, or stipends) are <u>not permitted</u> as part of the grant request.

☑ Yes.

☐ No. Explain:

V. PEG Grant CAP Acknowledgment

22. **For PEG Grant Applicants Only:** The Applicant understands that it must review and comply with the relevant community access provider operating rules and regulations, including the prohibition of the presentation of any advertising material designed to promote the sale of commercial products or services (including advertising by or on behalf of candidates for public office). The Applicant further acknowledges that no organization or company providing community access operations shall exercise editorial control over programming, except as to programming that is obscene and except as otherwise allowed by applicable state and federal law.

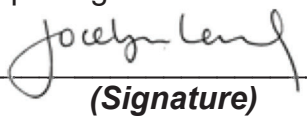
☐ Yes.

☐ No.

VI. Signature of Authorized Representative

I, Jocelyn Kennedy, am authorized to sign this application on behalf of the applicant organization. Under the penalty of law, by signing this application, I affirm that the information provided to the Authority is true and correct to the best of my knowledge and that any errors of omissions will be timely corrected and resubmitted.

I understand that grant funding may be denied due to failure to provide the information and supporting documentation required by this Application.



(Signature) ***(Date)***

November 18, 2026

STATE OF CONNECTICUT
PUBLIC UTILITIES REGULATORY AUTHORITY

PEGPETIA ITEMIZED BUDGET

Instructions

Required Information

You must provide this itemized budget for the capital and equipment investment or education technology initiative proposed in your application. For each expense, you must provide the following information:

(1) Name of expense

(2) Total amount of expense (unit cost x quantity)

(3) Brief description

(4) Quantity requested

(5) Unit price

(6) A copy of a bid, estimate, or similar documentation; and

(7) Type of cost (equipment, design, engineering, installation, training, warranty, insurance, other)

For each expense listed, you must attach a copy of the bid, estimate, or similar documentation.

Note: The Authority cannot accept links to online vendors as documentation of expenses. You may, however, attach saved or printed copies of equipment listed for sale with online vendors as documentation.

Types of Costs

Non-equipment costs (such as design, engineering, installation, training, warranties, or insurance) must be reasonable and should be limited to less than 10% of the overall grant. Other non-equipment expenses (such as salaries, service agreements, or stipends) are not permitted as part of the grant request.

Note: Software may be categorized as equipment.

I. Applicant Information

1. Organization Name: Farmington Village Green & Library Association d/b/a Farmington Libraries
2. Docket Number: 26-10-02
   PEGPETIA Grant Farmington Libraries
3. Docket Name: _____

II. Budget Template

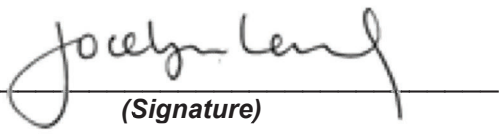
Expense	Amount	Description	Quantity	Unit Price	Bid/ Estimate Attached	Type of Cost
(Example) Studio Camera	$ 1,400.00	(Example) Make, Model No. XYZ123, Qty 4, Unit Price $350	4	$350/each	✓	Equipment
(Example) Camera Install	$ 175.00	(Example) Installation of all cameras, connection to existing studio setup, and training personnel	1	$175	✓	Installation
CNC Machine	$ 2,800.00	Nomad 3 Destop CNC Machine for mill engraving	1	2800	✓	Equipment
Embroidery Machine	$ 2,500.00	Poolin Creative Plus Kit and Embroidery Machine	1	2500	✓	Equipment
Laminator	$ 1,065.00	GBC Foton 30 automatic lamination machine	1	1065	✓	Equipment
3D Printer	$ 650.00	Bambu Lab P2S	1	650	✓	
					✓	
					✓	
Total Amount:	$ 11,165.00					

Expense	Amount	Description	Quantity	Unit Price	Bid/ Estimate Attached	Type of Cost
Total Amount:	$ 11,165.00					

Signature of Authorized Representative

I, Jocelyn Kennedy, Executive Director, am authorized to sign this itemized budget on behalf of the applicant organization. Under the penalty of law, by signing this document, I affirm that the information provided to the Authority is true and correct to the best of my knowledge and that any errors of omissions will be timely corrected and resubmitted.

I understand that grant funding may be denied due to failure to provide the information and supporting documentation required by the application.



(Signature)

November 18, 2026

(Date)