STATE OF CONNECTICUT
PUBLIC UTILITIES REGULATORY AUTHORITY

Public Educational and Governmental Programming and Education Technology Investment Account (PEGPETIA) Grant Program Application & Itemized Budget

Instructions for Filing a Motion to Apply for a PEGPETIA Grant

Motion Deadline

The Public Utilities Regulatory Authority (Authority or PURA) oversees a program to award Public Educational and Governmental Programming Grants (PEG Grants) and Education Technology Investment Grants (ETI Grants) to eligible entities. See General Statutes § 16-331cc. **This PEGPETIA Grant Program Application must be filed as a motion in Docket No. 26-10-02 no later than noon on November 20, 2026.**

Program Funding Eligibility

PEG grant funding is intended to improve public, educational, and governmental access programming in Connecticut, and funds should be used for capital and equipment costs that aid the production or procurement of public, educational, and governmental programs. To ensure the funding is used appropriately, after completion of the project, PEG grant recipients must file a report of the project enabled by the grant funds.

ETI grant funding is intended to support education technology initiatives of boards of education and other education entities (public and private schools are eligible to apply). To ensure the funding is used appropriately, after completion of the project, ETI grant recipients must file a report of the project enabled by the grant funds.

Submission of Motion

Applicants must complete and file the Application with Itemized Budget electronically to PURA as a motion in Docket No. 26-10-02, at https://portal.ct.gov/pura/about/filing-and-forms/make-an-electronic-filing. Applicants who have not previously registered must first register for an account.

Motions must include an Application and Itemized Budget for the projects to be funded by the grant. Quotes, invoices, or similar documentation must be submitted for each item to be purchased with grant funds.

The motion will be assigned a unique motion number after it is filed. The allowable electronic filing size is 20 MB. If the motion's attachments (Application with Itemized Budget plus other attachments) exceed the allowable limit, the motion may include only the completed Application with Itemized Budget, and the remaining attachments must be filed as supplemental filings to the same motion. Subsequent supplements must also be filed as supplemental filings under the assigned motion number.

Questions regarding the electronic filing of the motion and supplements should be directed to Docket Control at PURA.ExecutiveSecretary.gov or (860) 827-2836.

I. Applicant Information

1. Organization Name: Licia & Mason Beekley Community Library
2. Mailing Address: PO Box 247, New Hartford CT 06057
3. Employer Identification Number: 22-2536042
4. Contact Person for Service List ***(required)*** ☐ ***(check if new/updated)***

   Name: Melanie Dunavin Ollett

   Mailing Address: PO Box 247, New Hartford CT 06057

   Phone Number: 860-379-7235

   Email Address: beekleydirector@biblio.org
5. Additional Contact Person for Service List ***(optional)*** ☐ ***(check if new/updated)***

   Name: _____

   Mailing Address: _____

   Phone Number: _____

   Email Address: _____
6. Authorized Representative ***(required)***

   Note: The authorized representative will not be on the service list unless also listed as a contact person, above.

   Name: Melanie Dunavin Ollett

   Mailing Address: See above

   Phone Number: _____

   Email Address: _____
7. Purpose of Grant (check one):

   ☐ PEG Grant (capital and equipment for producing/procuring programming)

   ☑ ETI Grant (educational technology initiative)
8. Amount Requested: $ $ 2,149.94

   Note: The "Amount Requested" will autocalculate upon completion of the Itemized Budget, below.

II. Applicant Eligibility

9. Organization Type (check one):

PEG (Programming)

☐ Local community antenna television and video advisory council

☐ State-wide video advisory council

☐ Public, educational and governmental programmer

☐ Public, educational and governmental studio operator

ETI (Educational Technology Initiative)

☐ Board of Education

☑ Public library

☐ Other education entity: _____

10. Which of the following describes your organization?

☐ Connecticut State Agency

☐ Municipality

☑ Nonprofit 501(c)(3) organization. Provide Secretary of the State No.: _____

☐ Other (e.g., LLC or corporation). Provide Secretary of the State No.: _____

11. For each of the PEGPETIA Grant cycles below, indicate whether your organization received a grant and submitted all required compliance filings:

Docket No.	Grant Received?	Date of Compliance Filing		
		Order No. 2	Order No. 3	Order No. 4
24-10-02	☑ Yes ☐ No	5/12/2026		
23-10-02	☐ Yes ☐ No			
22-10-02	☐ Yes ☐ No			
21-10-13	☐ Yes ☐ No			

Note: If you have received a grant in any of the dockets listed above, you must submit any outstanding compliance filings prior to submitting this application.

III. Investment or Initiative Eligibility

12. Provide a description of proposed capital and equipment investment or education technology initiative. State expected enhancements to PEG programming or education technology. If applicable, state why similar equipment is not available from the local community access studio (PEG only).

2 staff computers to allow staff workstations to function in the back office for cataloging and serving the community. Our previous grant allowed us to replace outdated patron computers (5) and circulation staff computers (4) however we were not able to replace the workstation computers of the staff in the back. The grant will also cover the cost of networking the computers to adhere to our patron database software and firewalls.

13. Identify the affected geographical area(s) and/or school system(s) that will benefit from the investment or initiative:

New Hartford, CT and surrounding towns (Barkhamsted, Winsted, Torrington, Canton)

14. State the number of subscribers served or students impacted:

Approx. 20,000 annually

15. List the schedule for implementation, including estimated dates for key milestones and completion.

Note: Completed projects are not eligible.

1/2027: purchase of new machiens
2/2027: networking/setup of machines

16. Identify objective performance measures that can be used to evaluate the success or effectiveness of the investment or initiative:

Whether staff can effectively work on their machines in the office and catalog materials, research programs, and do outreach to the community.

17. Description of organization, including experience and competence related to the proposed project:

We are the principal public library of New Hartford, CT. Our town is approximately 7000 people and because we are an accessible, well equipped library we also serve many patrons from surrounding towns. However, we do not have the budget as a 501(c)3 organization to update our technology often and this grant would allow staff to better serve our patrons by having working machines in the office of the library.

IV. Budget Information

18. Partner organization(s) or other funding sources (if applicable):

19. Have you completed the PEGPETIA Itemized Budget form below (with an itemized budget for the investment or initiative)?

☑ Yes.

☐ No. Explain:

20. Have you provided supporting documentation for each item, such as copies of bids, estimates, and quotes?

☑ Yes.

☐ No. Explain:

21. Are the non-equipment costs for design and engineering, installation, training, and warranties/insurance less than 10% of the overall grant request?

Note: Software may be categorized as equipment. Other non-equipment expenses (such as salaries, service agreements, or stipends) are <u>not permitted</u> as part of the grant request.

☑ Yes.

☐ No. Explain:

V. PEG Grant CAP Acknowledgment

22. **For PEG Grant Applicants Only:** The Applicant understands that it must review and comply with the relevant community access provider operating rules and regulations, including the prohibition of the presentation of any advertising material designed to promote the sale of commercial products or services (including advertising by or on behalf of candidates for public office). The Applicant further acknowledges that no organization or company providing community access operations shall exercise editorial control over programming, except as to programming that is obscene and except as otherwise allowed by applicable state and federal law.

☐ Yes.

☐ No.

VI. Signature of Authorized Representative

I, Melanie Dunavin, am authorized to sign this application on behalf of the applicant organization. Under the penalty of law, by signing this application, I affirm that the information provided to the Authority is true and correct to the best of my knowledge and that any errors of omissions will be timely corrected and resubmitted.

I understand that grant funding may be denied due to failure to provide the information and supporting documentation required by this Application.

Melanie Dunavin Ollott
(Signature)

October 7, 2026
(Date)

STATE OF CONNECTICUT
PUBLIC UTILITIES REGULATORY AUTHORITY

PEGPETIA ITEMIZED BUDGET

Instructions

Required Information

You must provide this itemized budget for the capital and equipment investment or education technology initiative proposed in your application. For each expense, you must provide the following information:

(1) Name of expense

(2) Total amount of expense (unit cost x quantity)

(3) Brief description

(4) Quantity requested

(5) Unit price

(6) A copy of a bid, estimate, or similar documentation; and

(7) Type of cost (equipment, design, engineering, installation, training, warranty, insurance, other)

For each expense listed, you must attach a copy of the bid, estimate, or similar documentation.

Note: The Authority cannot accept links to online vendors as documentation of expenses. You may, however, attach saved or printed copies of equipment listed for sale with online vendors as documentation.

Types of Costs

Non-equipment costs (such as design, engineering, installation, training, warranties, or insurance) must be reasonable and should be limited to less than 10% of the overall grant. Other non-equipment expenses (such as salaries, service agreements, or stipends) are not permitted as part of the grant request.

Note: Software may be categorized as equipment.

I. Applicant Information

1. Organization Name: Licia & Mason Beekley Community Library
2. Docket Number: 26-10-02
3. Docket Name: _____

II. Budget Template

Expense	Amount	Description	Quantity	Unit Price	Bid/ Estimate Attached	Type of Cost
(Example) Studio Camera	$ 1,400.00	(Example) Make, Model No. XYZ123, Qty 4, Unit Price $350	4	$350/each	✓	Equipment
(Example) Camera Install	$ 175.00	(Example) Installation of all cameras, connection to existing studio setup, and training personnel	1	$175	✓	Installation
Total Amount:	$ 2,149.94					

Expense	Amount	Description	Quantity	Unit Price	Bid/ Estimate Attached	Type of Cost
Staff computers	$ 1,499.96	2 staff workstations of the same caliber as patron machines	2			
Monitors	$ 149.98	2 Monitors for staff workstations	2			
Hardware/Networking	$ 500.00	Bibliomation must have hardware/software on the computer to help serve patrons	1			
Total Amount:	$ 2,149.94					

Signature of Authorized Representative

I, Melanie Dunavin Ollett, am authorized to sign this itemized budget on behalf of the applicant organization. Under the penalty of law, by signing this document, I affirm that the information provided to the Authority is true and correct to the best of my knowledge and that any errors of omissions will be timely corrected and resubmitted.

I understand that grant funding may be denied due to failure to provide the information and supporting documentation required by the application.

Melanie Dunavin Ollett
_____
(Signature)

October 7, 2026
_____
(Date)