STATE OF CONNECTICUT
PUBLIC UTILITIES REGULATORY AUTHORITY

Public Educational and Governmental Programming and Education Technology Investment Account (PEGPETIA) Grant Program Application & Itemized Budget

Instructions for Filing a Motion to Apply for a PEGPETIA Grant

Motion Deadline

The Public Utilities Regulatory Authority (Authority or PURA) oversees a program to award Public Educational and Governmental Programming Grants (PEG Grants) and Education Technology Investment Grants (ETI Grants) to eligible entities. See General Statutes § 16-331cc. **This PEGPETIA Grant Program Application must be filed as a motion in Docket No. 26-10-02 no later than noon on November 20, 2026.**

Program Funding Eligibility

PEG grant funding is intended to improve public, educational, and governmental access programming in Connecticut, and funds should be used for capital and equipment costs that aid the production or procurement of public, educational, and governmental programs. To ensure the funding is used appropriately, after completion of the project, PEG grant recipients must file a report of the project enabled by the grant funds.

ETI grant funding is intended to support education technology initiatives of boards of education and other education entities (public and private schools are eligible to apply). To ensure the funding is used appropriately, after completion of the project, ETI grant recipients must file a report of the project enabled by the grant funds.

Submission of Motion

Applicants must complete and file the Application with Itemized Budget electronically to PURA as a motion in Docket No. 26-10-02, at https://portal.ct.gov/pura/about/filing-and-forms/make-an-electronic-filing. Applicants who have not previously registered must first register for an account.

Motions must include an Application and Itemized Budget for the projects to be funded by the grant. Quotes, invoices, or similar documentation must be submitted for each item to be purchased with grant funds.

The motion will be assigned a unique motion number after it is filed. The allowable electronic filing size is 20 MB. If the motion's attachments (Application with Itemized Budget plus other attachments) exceed the allowable limit, the motion may include only the completed Application with Itemized Budget, and the remaining attachments must be filed as supplemental filings to the same motion. Subsequent supplements must also be filed as supplemental filings under the assigned motion number.

Questions regarding the electronic filing of the motion and supplements should be directed to Docket Control at PURA.ExecutiveSecretary.gov or (860) 827-2836.

Docket No. 26-10-02 Town of Enfield

I. Applicant Information

1. Organization Name: Town of Enfield
2. Mailing Address: 820 Enfield Street, Enfield, CT 06082
3. Employer Identification Number: 06-6001997
4. Contact Person for Service List ***(required)*** ☐ ***(check if new/updated)***

   Name: Alex Giner

   Mailing Address: 820 Enfield Street, Enfield, CT 06082

   Phone Number: (860) 253-6312

   Email Address: aginer@enfield.org
5. Additional Contact Person for Service List ***(optional)*** ☐ ***(check if new/updated)***

   Name:

   Mailing Address:

   Phone Number:

   Email Address:
6. Authorized Representative ***(required)***

   Note: The authorized representative will not be on the service list unless also listed as a contact person, above.

   Name: Gary Evans

   Mailing Address: 820 Enfield Street, Enfield, CT 06082

   Phone Number: (860) 253-6350

   Email Address: townmanager@enfield.org
7. Purpose of Grant (check one):

   ☑ PEG Grant (capital and equipment for producing/procuring programming)

   ☐ ETI Grant (educational technology initiative)
8. Amount Requested: $ $ 35,257.59

   Note: The "Amount Requested" will autocalculate upon completion of the Itemized Budget, below.

II. Applicant Eligibility

9. Organization Type (check one):

PEG (Programming)

☐ Local community antenna television and video advisory council

☐ State-wide video advisory council

☑ Public, educational and governmental programmer

☐ Public, educational and governmental studio operator

ETI (Educational Technology Initiative)

☐ Board of Education

☐ Public library

☐ Other education entity: _____

10. Which of the following describes your organization?

☐ Connecticut State Agency

☑ Municipality

☐ Nonprofit 501(c)(3) organization. Provide Secretary of the State No.: _____

☐ Other (e.g., LLC or corporation). Provide Secretary of the State No.: _____

11. For each of the PEGPETIA Grant cycles below, indicate whether your organization received a grant and submitted all required compliance filings:

Docket No.	Grant Received?	Date of Compliance Filing		
		Order No. 2	Order No. 3	Order No. 4
24-10-02	☑ Yes ☐ No	4/10/2025	7/2/2026	7/2/2026
23-10-02	☐ Yes ☐ No			
22-10-02	☑ Yes ☐ No	1/4/2024	1/30/2024	1/30/2024
21-10-13	☐ Yes ☐ No			

Note: If you have received a grant in any of the dockets listed above, you must submit any outstanding compliance filings prior to submitting this application.

III. Investment or Initiative Eligibility

12. Provide a description of proposed capital and equipment investment or education technology initiative. State expected enhancements to PEG programming or education technology. If applicable, state why similar equipment is not available from the local community access studio (PEG only).

We are looking to bring the same quality of production we're currently have in our Town Hall Council Chambers into the field through the purchase of 3 Canon PTZ Cameras to be used in off-site multicam productions.

Recently in the last year we have been doing more multi-cam offsite shoots (Town Council Community Conversations, High School debates), which has run into issues where we're either forced to go single camera due to staff (either availability or having 2 meetings/events at the same time) which results in movement like a home video, or having unmanned cameras and hoping the framing is correct, and often results in having the person manning the switcher to get up and go move the camera if someone in the audience wants to speak from their seat, which leads to either holding on a shot of someone else while the camera is moved to the speaker offshot.).

By utilizing PTZ's, it would allow a single person control to control the cameras (also direct if necessary), like how we have at Town Hall, and improve production quality. In addition, the Canon PTZ's would work alongside our existing XF605 cameras since they use the same sensor, and additionally we hope to improve setup and breakdown times by having to run only a SDI cable for video signal and an ethernet cable for power & camera control instead of the current setup of sdi,power cable, and xlr audio cable for intercom. Additionally the PTZ controller also allows us to control the focus/iris/white balance functions on our XF605 cameras from the director's position allowing the cam operator to focus on the event.

Our CAP, Cox doesn't have a field PTZ kit available, also their programming policies dictate if we did borrow equipment, we'd have to air the program on the public access channel (15) first before we could air it on our gov/edu channel (16). Given we air most of our stuff live, it would simply not work, and most of our programming is specific to the Enfield residents that Ch.16 reaches, where 15 reaches 10 towns and wouldn't affect most of them.

13. Identify the affected geographical area(s) and/or school system(s) that will benefit from the investment or initiative:

Enfield has a population of 41,142 as of the 2020 Census.

14. State the number of subscribers served or students impacted:

Cox has never told us the active subscriber count for Enfield citing that is proprietary information, the most they have ever told us is the number of homes that can subscribe which is usually the population number from the census.

15. List the schedule for implementation, including estimated dates for key milestones and completion.

Note: Completed projects are not eligible.

All items are box sale, we'd expect to acquire everything within a month of submitting the Purchase Order to B&H (pending any backorders) and be able to use them right away barring any defects that require us to call in the warranty.

16. Identify objective performance measures that can be used to evaluate the success or effectiveness of the investment or initiative:

Through this project, we're looking at being able to improve production quality with minimal staffing, and without resorting to unmanned cameras. we're looking to be able to produce off-site events with the same quality that we currently have within our Town Hall Council Chambers that is done with PTZ Camera, having shots framed correctly and being able to switch to speakers with minimal delay or resorting to ultrawide shots.

17. Description of organization, including experience and competence related to the proposed project:

E-TV has been in operation since 2007 with the primary goal to focus on airing the meetings and events of the Town of Enfield & Enfield Public Schools both online through our YouTube channel and Cox Channel 16 within the town. Most of us on staff have over 20 years of experience in the video production field. We upgraded our control room within Town Hall to HD in 2020, and replaced the field cameras in 2023. We purchased a field switcher in 2021 in order to air the EHS Graduation live due to Covid restrictions at the time, and bought an ATEM mini for smaller events and would still be using them for this project. We would also be reusing most of the SDI Video Cables we've bought over the years for this.

IV. Budget Information

18. Partner organization(s) or other funding sources (if applicable):

19. Have you completed the PEGPETIA Itemized Budget form below (with an itemized budget for the investment or initiative)?

☑ Yes.

☐ No. Explain:

20. Have you provided supporting documentation for each item, such as copies of bids, estimates, and quotes?

☑ Yes.

☐ No. Explain:

21. Are the non-equipment costs for design and engineering, installation, training, and warranties/insurance less than 10% of the overall grant request?

Note: Software may be categorized as equipment. Other non-equipment expenses (such as salaries, service agreements, or stipends) are <u>not permitted</u> as part of the grant request.

☑ Yes.

☐ No. Explain:

V. PEG Grant CAP Acknowledgment

22. **For PEG Grant Applicants Only:** The Applicant understands that it must review and comply with the relevant community access provider operating rules and regulations, including the prohibition of the presentation of any advertising material designed to promote the sale of commercial products or services (including advertising by or on behalf of candidates for public office). The Applicant further acknowledges that no organization or company providing community access operations shall exercise editorial control over programming, except as to programming that is obscene and except as otherwise allowed by applicable state and federal law.

☑ Yes.

☐ No.

VI. Signature of Authorized Representative

I, Gary Evans, am authorized to sign this application on behalf of the applicant organization. Under the penalty of law, by signing this application, I affirm that the information provided to the Authority is true and correct to the best of my knowledge and that any errors of omissions will be timely corrected and resubmitted.

I understand that grant funding may be denied due to failure to provide the information and supporting documentation required by this Application.

(Signature) *(Date)* 11/9/2026

STATE OF CONNECTICUT
PUBLIC UTILITIES REGULATORY AUTHORITY

PEGPETIA ITEMIZED BUDGET

Instructions

Required Information

You must provide this itemized budget for the capital and equipment investment or education technology initiative proposed in your application. For each expense, you must provide the following information:

(1) Name of expense

(2) Total amount of expense (unit cost x quantity)

(3) Brief description

(4) Quantity requested

(5) Unit price

(6) A copy of a bid, estimate, or similar documentation; and

(7) Type of cost (equipment, design, engineering, installation, training, warranty, insurance, other)

For each expense listed, you must attach a copy of the bid, estimate, or similar documentation.

Note: The Authority cannot accept links to online vendors as documentation of expenses. You may, however, attach saved or printed copies of equipment listed for sale with online vendors as documentation.

Types of Costs

Non-equipment costs (such as design, engineering, installation, training, warranties, or insurance) must be reasonable and should be limited to less than 10% of the overall grant. Other non-equipment expenses (such as salaries, service agreements, or stipends) are not permitted as part of the grant request.

Note: Software may be categorized as equipment.

I. Applicant Information

1. Organization Name: Town of Enfield
2. Docket Number: 26-10-02
3. Docket Name: Annual Allocation of the Public Educational and Governmental Programming and Education Technology Investment Account

II. Budget Template

Expense	Amount	Description	Quantity	Unit Price	Bid/ Estimate Attached	Type of Cost
(Example) Studio Camera	$ 1,400.00	(Example) Make, Model No. XYZ123, Qty 4, Unit Price $350	4	$350/each	✓	Equipment
(Example) Camera Install	$ 175.00	(Example) Installation of all cameras, connection to existing studio setup, and training personnel	1	$175	✓	Installation
PTZ Camera Kit	$ 31,296.00	Canon CR-N700 PTZ 3 Camera Kit with Controller	1	31296.00	✓	equipment
PTZ Tripod	$ 2,303.82	Manfrotto PTZ Tripod Kit	3	767.94/each	✓	equipment
POE++ Network Switch	$ 298.49	POE++ Switch for Camera/Controller Power + PTZ Control	1	298.49	✓	equipment
PTZ Camera Case	$ 1,359.28	PTZ Camera + Controller Storage Case	2	679.64/each	✓	equipment
Total Amount:	$ 35,257.59					

Expense	Amount	Description	Quantity	Unit Price	Bid/ Estimate Attached	Type of Cost
Total Amount:	$ 35,257.59					

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